



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 15.3.1
Halifax Regional Council
March 25, 2025

TO: Mayor Fillmore and Members of Halifax Regional Council

FROM: Brian MacDonald, Chair, Heritage Advisory Committee

DATE: March 12, 2025

SUBJECT: **H00582: 2025/2026 Heritage Incentive Program**

ORIGIN

March 12, 2025 meeting of Heritage Advisory Committee, Item 9.1.1.

RECOMMENDATION

The Heritage Advisory Committee recommends that Halifax Regional Council

1. Approve the proposed grants to the properties listed in Attachment A of the staff report dated February 10, 2025, conditional upon the applicants' compliance with Sections 29 through 35 of Administrative Order Number 2014-002-ADM and subject to the approval of the proposed 2025/2026 budget.
2. Approve the reallocation of excess funds to the standby list properties in Attachment B of the staff report dated February 10, 2025 if an approved project in Attachment A does not proceed or incurs expenses below the estimated amount, conditional upon the applicants' compliance with Sections 29 through 35 of Administrative Order Number 2014-002-ADM and subject to the approval of the proposed 2025/2026 budget.

BACKGROUND

At the March 12, 2025 meeting, the Heritage Advisory Committee received a staff recommendation report dated February 10, 2025 to consider the approval of grants for properties as listed in the staff report.

For further information refer to the attached staff report dated February 10, 2025.

DISCUSSION

The Heritage Advisory Committee considered the staff report dated February 10, 2025 and approved the recommendation to Halifax Regional Council as outlined in this report.

FINANCIAL IMPLICATIONS

Financial implications are outlined in the attached staff report dated February 10, 2025.

RISK CONSIDERATION

Risk consideration is outlined in the attached staff report dated February 10, 2025.

COMMUNITY ENGAGEMENT

The Heritage Advisory Committee is comprised of eight citizen members and two Councillors. Meetings are live webcast on Halifax.ca. The agenda, reports, video, and minutes of the Committee are posted on Halifax.ca.

For further information on Community Engagement refer to the attached staff report dated February 10, 2025.

ENVIRONMENTAL IMPLICATIONS

Environmental implications are outlined in the staff report dated February 10, 2025.

ALTERNATIVES

Alternatives are outlined in the attached staff report dated February 10, 2025.

LEGISLATIVE AUTHORITY

Legislative Authority is outlined in the attached staff report dated February 10, 2025.

Heritage Property Act:

s. 14(1) A heritage advisory committee may recommend to the municipality that a building, public building interior, streetscape, cultural landscape or area be registered as a municipal heritage property in the municipal registry of heritage property.

Halifax Regional Municipality By-law H-200, *Respecting the Establishment of a Heritage Advisory Committee and a Civic Registry of Heritage Property:*

4. The Committee shall, within the time limits prescribed by Council or the Act, advise the Region respecting:
 - (n) financial incentives to heritage properties;

ATTACHMENTS

Attachment 1 – Staff recommendation report dated February 10, 2025.

Report Prepared by: Simon Ross-Siegel, Legislative Assistant, Municipal Clerk's Office 902.292.3962

P.O. Box 1749
Halifax, Nova Scotia
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Item No. 9.1.1
Heritage Advisory Committee
March 12, 2025

TO: Chair and Members of Heritage Advisory Committee

FROM: Jacqueline Hamilton, Executive Director of Planning and Development

DATE: February 10, 2025

SUBJECT: **H00582: 2025/2026 Heritage Incentive Program**

ORIGIN

Regional Council approved Administrative Order Number 2014-002-ADM Respecting the Heritage Incentives Program on April 1, 2014. Applications for financial assistance through the Heritage Incentives Program are accepted annually from September 1 to December 1.

EXECUTIVE SUMMARY

- 2025/2026 Heritage Incentive Program received 39 eligible applications.
- The 2025/2026 Heritage Incentive Program budget is \$350,000.
- The cumulative value of grant requests for eligible residential applications is \$242,439.74 while the cumulative value of grant requests for eligible commercial applications is \$242,337.50.
- Recommend approval of all eligible residential applications and partially eligible commercial applications listed in Attachment A, based on the priorities criteria.
- Applications not selected for funding are recommended for inclusion on a standby list.
- The total amount of all recommended grants is \$349,789.74.

RECOMMENDATION

It is recommended that the Heritage Advisory Committee recommend that Regional Council:

1. Approve the proposed grants to the properties listed in Attachment A, conditional upon the applicants' compliance with Sections 29 through 35 of Administrative Order Number 2014-002-ADM and subject to the approval of the proposed 2025/2026 budget.
2. Approve the reallocation of excess funds to the standby list properties in Attachment B if an approved project in Attachment A does not proceed or incurs expenses below the estimated amount, conditional upon the applicants' compliance with Sections 29 through 35 of Administrative Order Number 2014-002-ADM and subject to the approval of the proposed 2025/2026 budget.

BACKGROUND

The Heritage Property Program supports the conservation, preservation and restoration of municipally registered heritage properties located throughout the Halifax Regional Municipality. One of the tools that the Program uses to achieve these goals is annual grant funding through the Heritage Incentives Program. This Program was approved by Regional Council on April 1, 2014, through Administrative Order Number 2014-002-ADM Respecting the Heritage Incentives Program (Attachment C). It provides matching grants for eligible exterior conservation work, up to a maximum of \$15,000 for residential properties and a maximum of \$25,000 for commercial properties.

DISCUSSION

Applications for the 2025/2026 Heritage Incentives Program were accepted from September 1 to December 1, 2024. Staff received and reviewed 45 applications as follows.

- 39 applications met the program’s eligibility criteria.
- 5 applications do not meet the program’s eligibility requirements; and
- 1 application was withdrawn by the applicant.

Under the terms of the administrative order, and for the purpose of procedural fairness, late applications cannot be accepted or considered.

Of the eligible 39 applications, 17 applications are associated with commercial properties and 22 applications are associated with residential properties. As per section 5 of the administrative order, 25 percent of the annual heritage incentive budget is allocated to applications related to commercial heritage properties. The anticipated 2025/2026 operating budget for Cost Centre C340 - Heritage and Planning Information Services is \$350,000. As a result, the available grant budget for commercial heritage properties is \$87,500 and the budget for residential heritage properties is \$ 262,500. The cumulative value of grant requests for eligible residential applications is \$242,439.74. It is recommended that Regional Council approve all residential applications, leaving a remaining budget of \$107,560.26 to be allocated toward commercial properties. The cumulative value of grant requests for eligible commercial applications is \$242,337.50, exceeding the allocated budget. As a result, not all commercial applications can be funded.

Table 1 – Heritage Incentive Evaluation System

Criteria	4 Points	3 Points	2 Points	1 Point
Location*	Halifax County	North End Halifax	Dartmouth & Remainder of Halifax	South End Halifax
Type of Work**	Roof and Foundation	Repair CDEs	Replace or Restore CDEs	Paint
Visibility	N/A	N/A	Front & Visible Sides	Rear & Non-Visible Sides
Number & Amount of Previous Grants	N/A	First Time Applicants	Previous Grants <\$10,000 (Cumulative)	Previous Grants >\$10,000 (Cumulative)
Building Conservation Plan	N/A	N/A	N/A	Application Supported by BCP

**For the purpose of the incentive program, the boundary between Halifax North and South End is delineated by Quinpool Road and Cogswell Street. The “Remainder of Halifax” comprises the rest of the former City of Halifax excluding the peninsula, and Dartmouth comprises the entire former City of Dartmouth.*

***Character defining elements (CDEs) may include masonry, windows, cladding, doors, porches, trim, etc.*

Table 1 is the evaluation system developed based on the criteria listed in section 21 of the administrative order, for the purpose of prioritizing applications. All 39 eligible applications were evaluated and scored using the Evaluation System listed in Table 1. Grant recipients for commercial applications were determined based on evaluation scores and submission times.

- Applications 26-005 and 26-019 achieved the highest scores among all commercial applications.
- Applications 26-015 and 26-033 to 26-045 scored equally at 10 points. Application 26-015 was prioritized due to an earlier submission.
- Applications 26-033 to 26-045 were submitted by the same applicant, who agreed to receive grants for applications 26-041, 26-042 and 26-043.

The recommended grant recipients and the recommended grant amount are listed in Attachment A. The total amount of all recommended grants is \$349,789.74. Applications not selected for funding are recommended for inclusion on a standby list. If an approved project does not proceed or incurs expenses below the estimated amount, excess funds will be reallocated to standby list properties. Attachment B is the standby list of grant recipients and the recommended grant amount. The total amount of all standby grants is \$134,987.50. All applications must comply with the provisions of Administrative Order 2014-002-ADM (Attachment C).

Attachment D provides additional information regarding the properties and proposed projects for each of the eligible applications. Successful applicants will not be notified, and grants will not be paid until Regional Council approves the 2025 / 2026 budget.

FINANCIAL IMPLICATIONS

The proposed 2025/2026 operating budget for cost centre C340 – Heritage and Planning Information Services is \$350,000 which will cover the recommended grant approval of \$349,789.74 for the 2025/2026 Heritage Incentives Program.

As the proposed funding for the Heritage Incentives Program must be approved by Regional Council, no grants will be paid until the 2025/2026 budget is approved.

RISK CONSIDERATION

There are no significant risks associated with the recommendations contained within this report.

COMMUNITY ENGAGEMENT

The administration of the Heritage Incentives Program is an administrative process that is carried out in accordance with Administrative Order 2014-002-ADM. Community engagement occurs by way of this staff report being presented to the Heritage Advisory Committee, where interested members of the public can attend.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

- 1) It is recommended that Heritage Advisory Committee recommend to Regional Council that some of the applications listed in Attachments A and B be approved.
- 2) It is recommended that Heritage Advisory Committee recommend to Regional Council that all applications listed in Attachments A and B be rejected. This is not the recommended course of action.

LEGISLATIVE AUTHORITY

Heritage Property Act, R.S.N.S., 1989, c. 199, section 22:

“Financial Assistance

22(1) The Minister, subject to the approval of the Governor in Council, may provide financial assistance in respect of provincial heritage property and the council may provide financial assistance in respect of municipal heritage property or property located in a heritage conservation district to any person to assist in the restoration or renovation of such property upon such terms and conditions as the Minister or the council, as the case may be, deems fit.”

Administrative Order Number 2014-002-ADM, Respecting the Heritage Incentives Program

ATTACHMENTS

Attachment A Recommended Recipients for 2025-2026 Heritage Incentive Program
Attachment B Recommended Standby Recipients for 2025-2026 Heritage Incentive Program
Attachment C Administrative Order Number 2014-002-ADM-Respecting the Heritage Incentives Program
Attachment D Applicant Property Information

Report Prepared by: Shaoqiu Gong, Planner I, Planning & Development, 902.233.9826

Attachment A: Recommended Recipients for 2025-2026 Heritage Incentive Program

App	Address	Proposed Work	Score	Max Total Cost	Recommended Grant	Residential /Commercial
26-001	29 First Ave, Bedford	Replace the roof	13	\$29,678.00	\$14,839.00	Residential
26-002	2068 Brunswick Street, Halifax	Roof restoration, repairs/replacement of two exterior doors	12	\$ 9,475.00	\$4,375.50	Residential
26-003	6201 Shirley Street, Halifax	Repair rotten wood shingle and paint the exterior	8	\$23,800.00	\$11,900.00	Residential
26-004	99 Ochterloney Street, Dartmouth	Paint the house	8	\$11,185.00	\$5,592.50	Residential
26-005	81 Alderney Drive	Repair the flat roof	11	\$75,000.00	\$25,000.00	Commercial
26-008	6032 Charles Street, Halifax	Replace windows	11	\$30,290.00	\$15,000.00	Residential
26-009	5561 Cogswell Street, Halifax	Painting the house including some necessary restoration	10	\$10,990.00	\$5,495.00	Residential
26-010	5270 South Street, Halifax	Repair of Windows, doors, and porch wall frame; Replacement of siding and painting; Replacement of the third-floor window frame and glasses.	10	\$46,345.00	\$15,000.00	Residential
26-011	5274 South Street, Halifax	Waterproof the foundation	9	\$8,900.00	\$4,450.00	Residential
26-012	1465 Carlton Street, Halifax	Painting the house	7	\$ 33,478.00	\$15,000.00	Residential
26-014	1328 Robie Street, Halifax	repair the roof	11	\$23,000.00	\$11,500.00	Residential
26-015	1253 Barrington Street, Halifax	Replace the front stair balustrades and railing	10	\$53,650.00	\$25,000.00	Commercial
26-016	43 Dahlia Street, Dartmouth	Repoint the chimney and reshingle the roof	12	\$12,100.00	\$6,050.00	Residential

App	Address	Proposed Work	Score	Max Total Cost	Recommended Grant	Residential /Commercial
26-018	1544 Summer Street, Halifax	Replace the flat roof and mansard roof	11	\$368,493.00	\$15,000.00	Residential
26-019	5555 Young Street, Halifax	Repoint the Hydrostone blocks, repair the aggregate panel, and repair the woodwork.	11	\$63,000.00	\$25,000.00	Commercial
26-020	95 King Street, Dartmouth	Replace the entry door with transom and side lights	9	\$32,611.00	\$15,000.00	Residential
26-021	10175 Highway 7, Head of Jeddore	Replace the roof and restore crown modules	13	\$9,268.10	\$ 4,634.05	Residential
26-022	2066 Brunswick Street, Halifax	1) Repairs to deteriorated concrete foundation plinth. 2) Replacement of front stairs and walkway.	10	\$21,000.00	\$10,500.00	Residential
26-024	32 Dundas Street, Dartmouth	Restore the mansard and flat roof	12	\$17,450.00	\$8,725.00	Residential
26-025	2552 Gottingen Street, Halifax	Replace the windows	11	\$ 29,058.62	\$14,529.31	Residential
26-027	1991 Prince Arthur Street, Halifax	Restore the veranda	10	\$ 50,350.00	\$15,000.00	Residential
26-028	1342 Robie Street, Halifax	Painting the house and repairing the chimney	8	\$35,390.00	\$15,000.00	Residential
26-029	5274 Morris Street, Halifax	Replace a door and transom window	7	\$9,698.75	\$4,849.38	Residential
26-031	1071 Tower Road, Halifax	Replace the siding	7	\$40,000.00	\$15,000.00	Residential
26-032	1073 Tower Road, Halifax	Replace the siding	7	\$40,000.00	\$15,000.00	Residential
26-043	5136-38 Prince Street	Clean and repoint granite; clean, regrout sandstone reveal; strip, repair, repaint	10	\$25,400.00	\$12,700.00	Commercial

App	Address	Proposed Work	Score	Max Total Cost	Recommended Grant	Residential /Commercial
		windows; repair, polish doors and hardware.				
26-044	5140 Prince Street, Halifax	Clean and repoint granite; clean, regrout sandstone reveal; strip, repair, repaint windows and door frames; repair, polish doors and hardware.	10	\$19,000.00	\$9,500.00	Commercial
26-045	5144 Prince Street, Halifax	Clean and repoint granite; strip, repair, repaint window and door frames; repair, polish wooden doors and hardware.	10	\$20,300.00	\$10,150.00	Commercial
Total Recommended Grant: \$349,789.74						

Attachment B: Recommended Standby Recipients for 2025-2026 Heritage Incentive Program

App	Address	Proposed Work	Score	Max Total Cost	Recommended Grant	Residential /Commercial
26-023	1725 Barrington Street, Halifax	Replace 2 doors	7	\$9,975.00	\$4,987.50	Commercial
26-033	1860-62 Granville Street, Halifax	Strip, repair, repaint wood façade and 18 windows; clean, repoint stone; patch wood as needed on building façade.	10	\$41,000.00	\$20,500.00	Commercial
26-034	1854-58 Granville Street, Halifax	Strip, repair, repaint wood façade; clean, repoint stone; patch wood as needed on first-storey façade.	10	\$27,500.00	\$13,750.00	Commercial
26-035	1866-80 Granville Street, Halifax	Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.	10	\$35,500.00	\$17,750.00	Commercial
26-036	1882 Granville Street, Halifax	Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.	10	\$13,000.00	\$6,500.00	Commercial
26-037	1886 Granville Street, Halifax	Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.	10	\$12,500.00	\$6,250.00	Commercial
26-038	1890-94 Granville Street, Halifax	Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.	10	\$30,000.00	\$15,000.00	Commercial
26-039	1659-63 Hollis Street, Halifax	Repoint granite; strip, repair, repaint window and door frames; clean, repair, and regrout first-storey reveal.	10	\$20,000.00	\$10,000.00	Commercial

App	Address	Proposed Work	Score	Max Total Cost	Recommended Grant	Residential /Commercial
26-040	1667-71 Hollis Street, Halifax	Repoint granite; strip, repair, repaint window and door frames; clean, repair, and regrout first-storey reveal.	10	\$14,500.00	\$7,250.00	Commercial
26-041	1573-87 Hollis Street	Repoint granite; strip, repair, repaint window and door frames; clean, repair, and regrout first-storey reveal.	10	\$31,000.00	\$15,500.00	Commercial
26-042	1695 Hollis Street, Halifax	Repair and regrout sandstone façade; strip, repair, repaint window and door frames to match heritage colors.	10	\$35,000.00	\$17,500.00	Commercial
Total Recommended Grant for Standby Applications: \$134,987.50						

HALIFAX REGIONAL MUNICIPALITY
ADMINISTRATIVE ORDER NUMBER 2014-002-ADM
RESPECTING THE HERITAGE INCENTIVES PROGRAM

WHEREAS pursuant to *Heritage Property Act*, R.S.N.S. 1989, c. 199, the Council of the Halifax Regional Municipality may provide financial assistance in respect of municipal heritage property to any person to assist in the restoration or renovation of such property upon such terms and conditions as the Council deems fit;

BE IT RESOLVED AS AN ADMINISTRATIVE ORDER of the Council of the Halifax Regional Municipality as follows:

Short Title

1. This Administrative Order may be cited as Administrative Order Number 2014-002-ADM, the Heritage Incentives Program Administrative Order.

Purpose

2. To encourage the conservation of privately-owned, municipally registered heritage properties used for residential or commercial purposes. Within the limits of the annual approved budget, the Heritage Incentives Program provides matching grants of up to \$15,000 for eligible exterior conservation work on residential properties and up to \$25,000 for eligible exterior conservation work on commercial properties.

Interpretation

3. For the purposes of this Administrative Order, “municipally registered heritage property” has the same meaning as “municipal heritage property” in the *Heritage Property Act*, R.S.N.S. 1989, c. 199.

Financial Assistance Available

4. The Heritage Incentives Program operates on the Municipality’s fiscal year, from April 1st to March 31st.
5. Twenty-five per cent (25%) of the annual heritage incentives budget is allocated to applications relating to commercial heritage properties. This is a proportionate allocation based on the fact that commercial buildings make up 25% of the HRM heritage registry. Any funds not used for commercial properties will be made available to residential applications.
6. Financial assistance is awarded on a 50% cost-sharing basis, exclusive of HST.
7. The maximum annual amount of financial assistance per property is \$15,000 for residential properties and \$25,000 for commercial properties.
8. The minimum annual amount of financial assistance per property is \$500.00.
9. Each property is limited to one application for financial assistance per year, and two

successful applications in any four year period.

Application Requirements

10. There is one intake period per fiscal year. Applications will be accepted between September 1st and December 1st or the following fiscal year.
11. All applications must be received by mail or in person. E-mailed or faxed applications will not be accepted. The address for submission of applications will be posted on www.halifax.ca prior to September 1st of each year.
12. Applications must include:
 - (a) a completed application form;
 - (b) recent photographs of all sides of the building, with close-ups of the areas of work for which the grant is applied;
 - (c) two contractor estimates for the proposed work; and
 - (d) where the applicant is a condominium corporation, a copy of the board of director minutes approving the submission of the grant application.
13. Late or incomplete applications will not be reviewed or considered.

Eligible Property

14. Only eligible property will be considered for financial assistance.
15. An eligible property must be:
 - (a) a privately-owned, registered municipal heritage property within HRM; and
 - (b) in use for residential or commercial purposes.
16. A property is not eligible for financial assistance if the property is currently under investigation or prosecution for land-use, Building Code, Fire Code, or Heritage Property Act violations, or is subject to an order to comply under any Act or By-law, or has any liens or property taxes outstanding.

Work & Materials Eligible for Financial Assistance

17. Projects which restore exterior architectural elements significant to the heritage value of the registered heritage property, including any of the following, are eligible for financial assistance:
 - (a) **Preservation** of existing exterior architectural elements. This includes, for example, repair of deteriorated windows and doors, cladding, roofing, foundation, cornices, moldings, architectural trim, and other significant features.
 - (b) **Replacement** of existing exterior architectural elements that still exist but which are beyond preservation or repair. This includes replacement in kind of deteriorated doors and windows, cladding, roofing, cornices, moldings, architectural trim, and other significant features, using accurate reconstruction and materials, sizes, and configurations that match the original.

- (c) **Restoration** of exterior architectural elements which have been lost but for which the appearance can be clearly determined from physical evidence or documentary sources such as historic drawings or photographs.
 - (d) **Painting** in colours appropriate to the period of the heritage property. Generally, colours from the heritage palette of the major paint manufacturers are preferred.
 - (e) **Preservation/restoration of historic outbuildings or landscape features**, such as fences, walls or gates which form part of the original, documented heritage value of the property.
18. To be eligible, projects must use traditional materials (wood, stone, brick, etc.) and traditional designs.

Work & Materials Ineligible for Financial Assistance

19. The following work and materials are ineligible for financial assistance:
- (a) work that has been commenced or completed prior to submission of the application;
 - (b) modern materials such as vinyl or aluminum clad windows, steel doors, vinyl siding, or Exterior Insulation Finishing System cladding;
 - (c) short-term, routine maintenance including minor repairs;
 - (d) poor or defective work; or
 - (e) labour undertaken by the owner.

Project Evaluation and Prioritization

20. Projects will be evaluated using HRM *Heritage Building Conservation Standards* as adopted by By-law H-200, or any other guidelines for the conservation of heritage properties that may be adopted by By-law H-200 from time to time.
21. The following criteria will be used to prioritize applications:
- (a) Preference given to first-time applications.
 - (b) Higher priority will be given to preservation and restoration of historic structural and weatherproofing elements than to cosmetic improvements, e.g., restoration of cladding, windows, doors, or roof has greater priority than painting.
 - (c) Preference will be given to restoration of publicly visible features, e.g., an application for restoration of a front porch would have higher priority than a back porch restoration.
 - (d) Balance will be sought between applications from different parts of HRM, e.g., Halifax South End, Halifax North End, Dartmouth, Bedford, South-Western shore, Eastern Shore, etc.
 - (e) Preference will be given to applications supported by a Building Conservation Plan prepared by an architect, building inspector, engineer, or other qualified restoration

professional. The Building Conservation Plan shall be a drawing or report which reasonably illustrates all work required for the building.

- (f) Preference will be given to an applicant who:
 - (i) was approved for the same scope of work the previous year;
 - (ii) did not commence the approved work; and
 - (ii) notified the heritage planner of the intent to forfeit the grant prior to July 1 in the year it was approved.

Application Review Process

- 22. All applications will be screened by staff for basic eligibility as they are received. Applicants will be notified promptly if their application is ineligible.
- 23. Eligible applications will be evaluated and prioritized by staff and a report and recommendations will be prepared for consideration by the Heritage Advisory Committee, no later than March 1st each fiscal year.
- 24. The staff report will be reviewed by the Heritage Advisory Committee for recommendation to Regional Council.
- 25. Final approval of all applications for financial assistance, and their amount, is a decision of Regional Council in its sole discretion. Regional Council may:
 - (a) approve the application;
 - (b) approve the application to be placed on a waiting list to be administered by staff in accordance with funds available in the program budget; or
 - (c) refuse the application.
- 26. Notification of the decision of Regional Council will be mailed to applicants after it is made.
- 27. Approval of financial assistance is conditional on Regional Council's approval of the annual program budget.
- 28. Due to limited funds, not all eligible applications may receive financial assistance.

Conditions of Approval & Payment of Financial Assistance

- 29. Projects must be completed within the fiscal year for which they are approved.
- 30. Financial assistance is conditional on satisfactory completion of approved work, photographic documentation of completed work, and submission of well-organized receipts and paid invoices.
- 31. Deadline for submission of receipts and paid invoices is March 1st each fiscal year. This is necessary to enable payments to be processed by end of fiscal year.
- 32. Financial assistance for projects not completed by the end of the fiscal year will be forfeited.
- 33. Financial Assistance is tied to specific approved work. Additional work beyond what is budgeted for and approved will not be funded.
- 34. The applicant shall notify HRM of any changes to the approved work prior to it being

undertaken and shall not proceed with the work without supplementary approval. The authority to give such approval is hereby delegated to the Heritage Property Planner. Approval may be sought at any time in the fiscal year for which the financial assistance was approved, but must be sought prior to the submission of receipts and paid invoices. Work that deviates from the approved work without a supplementary approval may not be eligible for funding and, at the discretion of HRM, such funding may be withheld and re-allocated to another heritage property.

35. For projects which result in cumulative financial assistance of \$10,000.00 or more, no funds shall be paid until the applicant has signed an *Agreement to Waive Section 18 of the Heritage Property Act* and filed the agreement, at their cost, at the Registry of Deeds. Under the agreement, which runs with the property, the applicant agrees not to demolish or alter the exterior appearance of the property in any manner without the written consent of HRM and expressly waives its rights under section 18 of the Heritage Property Act for ten (10) years from the date of the agreement. Waivers must be filed at the Registry of Deeds within 6 months after the end of the fiscal year in which the financial assistance has been approved: failure to do so will result in forfeiture of funds.

Scope

36. Nothing in this Administrative Order shall be interpreted to limit or otherwise prescribe Council’s general discretion to provide financial assistance under the *Heritage Property Act* or otherwise.

Effective Date

37. This Administrative Order comes into force beginning with applications for the 2015-16 fiscal year.

Done and passed in Council this 1st day of April, A.D. 2014.

Mayor

Municipal Clerk

Notice of Motion:
Approved:

March 18, 2014
April 1, 2014

Amendment # 1

Notice of Motion:
Approval:

July 17, 2018
July 31, 2018

Amendment # 2

Notice of Motion:
Approval:

April 30, 2019
May 14, 2019

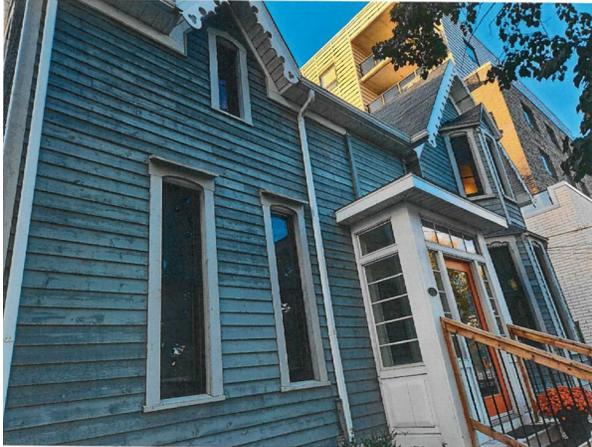
Attachment D

Application	Application Detail
<p>26-001</p> 	<p>Address: 29 First Ave, Bedford Proposed Work: Replace the roof Score: 13 Max Total Cost: \$296,78.00 Recommended Grant: \$148,39.00 Residential/Commercial: Residential</p>
<p>26-002</p> 	<p>Address: 2068 Brunswick Street, Halifax Proposed Work: Roof restoration, repairs/replacement of two exterior doors Score: 12 Max Total Cost: \$9,475.00 Recommended Grant: \$4,375.50 Residential/Commercial: Residential</p>
<p>26-003</p> 	<p>Address: 6201 Shirley Street, Halifax Proposed Work: Repair rotten wood shingle and paint the exterior Score: 8 Max Total Cost: \$23,800.00 Recommended Grant: \$11,900.00 Residential/Commercial: Residential</p>

Application

Application Detail

26-004



Address: 99 Ochterloney Street,
Dartmouth
Proposed Work: Paint the house
Score: 8
Max Total Cost: \$11,185.00
Recommended Grant: \$5,592.50
Residential/Commercial: Residential

26-005



Address: 81 Alderney Drive,
Dartmouth
Proposed Work: Repair the flat roof
Score: 11
Max Total Cost: \$75,000.00
Recommended Grant: \$25,000.00
Residential/Commercial: Commercial

26-008



Address: 6032 Charles Street, Halifax
Proposed Work: Replace windows
Score: 11
Max Total Cost: \$30,290.00
Recommended Grant: \$15,000.00
Residential/Commercial: Residential

Application	Application Detail
<p>26-009</p> 	<p>Address: 5561 Cogswell Street, Halifax</p> <p>Proposed Work: Painting the house including some necessary restoration</p> <p>Score: 10</p> <p>Max Total Cost: \$10,990.00</p> <p>Recommended Grant: \$5,495.00</p> <p>Residential/Commercial: Residential</p>
<p>26-010</p> 	<p>Address: 5270 South Street, Halifax</p> <p>Proposed Work: Repair of Windows, doors, and porch wall frame; Replacement of siding and painting; Replacement of the third-floor window frame and glasses.</p> <p>Score: 10</p> <p>Max Total Cost: \$46,345.00</p> <p>Recommended Grant: \$15,000.00</p> <p>Residential/Commercial: Residential</p>
<p>26-011</p> 	<p>Address: 5274 South Street, Halifax</p> <p>Proposed Work: Waterproof the foundation</p> <p>Score: 9</p> <p>Max Total Cost: \$8,900.00</p> <p>Recommended Grant: \$ 4,450.00</p> <p>Residential/Commercial: Residential</p>

Application	Application Detail
<p>26-012</p> 	<p>Address: 1465 Carlton Street, Halifax Proposed Work: Paint the house Score: 7 Max Total Cost: \$33,478.00 Recommended Grant: \$15,000.00 Residential/Commercial: Residential</p>
<p>26-014</p> 	<p>Address: 1328 Robie Street, Halifax Proposed Work: repair the roof Score: 11 Max Total Cost: \$23,000.00 Recommended Grant: \$11,500.00 Residential/Commercial: Residential</p>
<p>26-015</p> 	<p>Address: 1253 Barrington Street, Halifax Proposed Work: Replace the front stair balustrades and railing Score: 10 Max Total Cost: \$53,650.00 Recommended Grant: \$25,000.00 Residential/Commercial: Commercial</p>

Application	Application Detail
<p>26-016</p> 	<p>Address: 43 Dahlia Street, Dartmouth Proposed Work: Repoint the chimney and reshingle the roof Score: 12 Max Total Cost: \$12,100.00 Recommended Grant: \$6,050.00 Residential/Commercial: Residential</p>
<p>26-018</p> 	<p>Address: 1544 Summer Street, Halifax Proposed Work: Replace the flat roof and mansard roof Score: 11 Max Total Cost: \$368,493.00 Recommended Grant: \$15,000.00 Residential/Commercial: Residential</p>
<p>26-019</p> 	<p>Address: 5555 Young Street, Halifax Proposed Work: Repoint the Hydrostone blocks, repair the aggregate panel, and repair the woodwork. Score: 11 Max Total Cost: \$63,000.00 Recommended Grant: \$25,000.00 Residential/Commercial: Commercial</p>

Application

Application Detail

26-020



Address: 95 King Street, Dartmouth
Proposed Work: Replace the entry door with a transom and side lights
Score: 9
Max Total Cost: \$32,611.00
Recommended Grant: \$15,000.00
Residential/Commercial: Residential

26-021



Address: 10175 Highway 7, Head of Jeddore
Proposed Work: Replace the roof and restore crown modules
Score: 13
Max Total Cost: \$9,268.10
Recommended Grant: \$4,634.05
Residential/Commercial: Residential

26-022



Address: 2066 Brunswick Street, Halifax
Proposed Work: 1) Repairs to deteriorated concrete foundation plinth. 2) Replacement of front stairs and walkway.
Score: 10
Max Total Cost: \$21,000.00
Recommended Grant: \$10,500.00
Residential/Commercial: Residential

Application

Application Detail

26-023



Address: 1725 Barrington Street,
Halifax
Proposed Work: Replace 2 doors
Score: 7
Max Total Cost: \$9,975.00
Recommended Grant: \$4,987.50
Residential/Commercial: Commercial

26-024



Address: 32 Dundas Street,
Dartmouth
Proposed Work: Restore the
mansard and flat roof
Score: 12
Max Total Cost: \$17,450.00
Recommended Grant: \$8,725.00
Residential/Commercial: Residential

26-025



Address: 2552 Gottingen Street,
Halifax
Proposed Work: Replace the
windows
Score: 11
Max Total Cost: \$29,058.62
Recommended Grant: \$14,529.31
Residential/Commercial: Residential

Application	Application Detail
<p>26-027</p> 	<p>Address: 1991 Prince Arthur Street, Halifax Proposed Work: Restore the veranda Score: 10 Max Total Cost: \$50,350.00 Recommended Grant: \$15,000.00 Residential/Commercial: Residential</p>
<p>26-028</p> 	<p>Address: 1342 Robie Street, Halifax Proposed Work: Painting the house and repairing the chimney Score: 8 Max Total Cost: \$35,390.00 Recommended Grant: \$15,000.00 Residential/Commercial: Residential</p>
<p>26-029</p> 	<p>Address: 5274 Morris Street, Halifax Proposed Work: Replace a door and transom window Score: 7 Max Total Cost: \$9,698.75 Recommended Grant: \$4,849.38 Residential/Commercial: Residential</p>

Application	Application Detail
<p>26-031</p> 	<p>Address: 1071 Tower Road, Halifax Proposed Work: Replace the siding Score: 7 Max Total Cost: \$40,000.00 Recommended Grant: \$15,000.00 Residential/Commercial: Residential</p>
<p>26-032</p> 	<p>Address: 1073 Tower Road, Halifax Proposed Work: Replace the siding Score: 7 Max Total Cost: \$40,000.00 Recommended Grant: \$15,000.00 Residential/Commercial: Residential</p>
<p>26-033</p> 	<p>Address: 1860-62 Granville Street, Halifax Proposed Work: Strip, repair, repaint wood façade and 18 windows; clean, repoint stone; patch wood as needed on building façade. Score: 10 Max Total Cost: \$41,000.00 Recommended Grant: \$20,500.00 Residential/Commercial: Commercial</p>

Application

Application Detail

26-034



Address: 1854-58 Granville Street, Halifax
Proposed Work: Strip, repair, repaint wood façade; clean, repoint stone; patch wood as needed on first-storey façade.
Score: 10
Max Total Cost: \$27,500.00
Recommended Grant: \$13,750.00
Residential/Commercial: Commercial

26-035



Address: 1866-80 Granville Street, Halifax
Proposed Work: Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.
Score: 10
Max Total Cost: \$35,500.00
Recommended Grant: \$17,750.00
Residential/Commercial: Commercial

26-036



Address: 1882 Granville Street, Halifax
Proposed Work: Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.
Score: 10
Max Total Cost: \$13,000.00
Recommended Grant: \$6,500.00
Residential/Commercial: Commercial

Application

Application Detail

26-037



Address: 1886 Granville Street, Halifax
Proposed Work: Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.
Score: 10
Max Total Cost: \$12,500.00
Recommended Grant: \$6,250.00
Residential/Commercial: Commercial

26-038



Address: 1890-94 Granville Street, Halifax
Proposed Work: Strip and repaint wood façade; clean, repoint stone; repair and patch wood on first-storey façade as needed.
Score: 10
Max Total Cost: \$30,000.00
Recommended Grant: \$15,000.00
Residential/Commercial: Commercial

26-039



Address: 1659-63 Hollis Street, Halifax
Proposed Work: Repoint granite; strip, repair, repaint window and door frames; clean, repair, and regROUT first-storey reveal.
Score: 10
Max Total Cost: \$20,000.00
Recommended Grant: \$10,000.00
Residential/Commercial: Commercial

Application

Application Detail

26-040



Address: 1667-71 Hollis Street, Halifax
Proposed Work: Repoint granite; strip, repair, repaint window and door frames; clean, repair, and regROUT first-storey reveal.
Score: 10
Max Total Cost: \$14,500.00
Recommended Grant: \$7,250.00
Residential/Commercial: Commercial

26-041



Address: 1573-87 Hollis Street, Halifax
Proposed Work: Repoint granite; strip, repair, repaint window and door frames; clean, repair, and regROUT first-storey reveal.
Score: 10
Max Total Cost: \$31,000.00
Recommended Grant: \$15,500.00
Residential/Commercial: Commercial

26-042



Address: 1695 Hollis Street, Halifax
Proposed Work: Repair and regROUT sandstone façade; strip, repair, repaint window and door frames to match heritage colors.
Score: 10
Max Total Cost: \$35,000.00
Recommended Grant: \$17,500.00
Residential/Commercial: Commercial

Application

Application Detail

26-043



Address: 5136-38 Prince Street, Halifax
Proposed Work: Clean and repaint granite; clean, regrout sandstone reveal; strip, repair, repaint windows; repair, polish doors and hardware.
Score: 10
Max Total Cost: \$25,400.00
Recommended Grant: \$12,700.00
Residential/Commercial: Commercial

26-044



Address: 5140 Prince Street, Halifax
Proposed Work: Clean and repaint granite; clean, regrout sandstone reveal; strip, repair, repaint windows and door frames; repair, polish doors and hardware.
Score: 10
Max Total Cost: \$19,000.00
Recommended Grant: \$9,500.00
Residential/Commercial: Commercial

26-045



Address: 5144 Prince Street, Halifax
Proposed Work: Clean and repaint granite; strip, repair, and repaint window and door frames; repair, and polish wooden doors and hardware.
Score: 10
Max Total Cost: \$20,300.00
Recommended Grant: \$10,150.00
Residential/Commercial: Commercial