



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 21.3
Halifax Regional Council
November 12, 2024

TO: Mayor Fillmore and Members of Halifax Regional Council

FROM: Councillor Paul Russell, Chair, Audit and Finance Standing Committee

DATE: October 9, 2024

SUBJECT: Investment Activities – Quarter ending June 30, 2024

INFORMATION REPORT

ORIGIN

October 9, 2024 meeting of Audit and Finance Standing Committee, Item 13.2.1.

BACKGROUND

The Audit and Finance Standing Committee received a staff recommendation report dated September 18, 2024 to consider the investment activities, quarter ending June 30, 2024.

For further information refer to the attached staff report dated September 18, 2024.

DISCUSSION

The Audit and Finance Standing Committee considered the staff report dated September 18, 2024 and approved the recommendation to Halifax Regional Council as outlined in this report.

FINANCIAL IMPLICATIONS

Financial implications are outlined in the attached staff report dated September 18, 2024.

RISK CONSIDERATION

Risk consideration is outlined in the attached staff report dated September 18, 2024.

COMMUNITY ENGAGEMENT

Meetings of the Audit and Finance Standing Committee are open to public attendance and members of the public are invited to address the Standing Committee for up to five (5) minutes during the Public Participation portion of the meeting. Meetings are live webcast on Halifax.ca. The agenda, reports, video, and minutes of the Standing Committee are posted on Halifax.ca.

For further information on Community Engagement refer to the attached staff report dated September 18, 2024.

ENVIRONMENTAL IMPLICATIONS

Environmental implications are outlined in the staff report dated September 18, 2024.

LEGISLATIVE AUTHORITY

Legislative Authority is outlined in the attached staff report dated September 18, 2024.

Administrative Order One, *Respecting the Procedures of the Council Administrative Order*, Schedule 2 Audit and Finance Standing Committee Terms of Reference, subsection 1(1) and (2)(b) provide:

Purpose

- (1) The purpose of the Audit and Finance Standing Committee is to provide advice to the Council on matters relating to audit and finance.
- (2) The other purposes of the Committee are to:
 - ...
 - (b) assist the Council in meeting its responsibilities by ensuring the adequacy and effectiveness of financial reporting, risk management and internal controls.

ATTACHMENTS

Attachment 1 – Staff recommendation report dated September 18, 2024.

Report Prepared by: Dorothy Maponga, Legislative Assistant, Municipal Clerk's Office 902.478.2408



P.O. Box 1749
Halifax, Nova Scotia
B3J 3A5 Canada

Item No. 13.2.1
Audit & Finance Standing Committee
October 9, 2024

TO: Chair and Members of Audit & Finance Standing Committee

-ORIGINAL SIGNED-

SUBMITTED BY:

Cathie O'Toole, Chief Administrative Officer

DATE: September 18, 2024

SUBJECT: **Investment Activities – Quarter ending June 30, 2024**

ORIGIN

Quarterly report of investment performance and adherence to approved Investment Policy.

RECOMMENDATION

It is recommended that the Audit & Finance Standing Committee forward this report to Halifax Regional Council as an information item.

EXECUTIVE SUMMARY

For the quarter ending June 30, 2024, the operating fund investment was \$6,098,899, exceeding the budgeted amount of \$4,700,000 for the period, and provided an annual return of 5.11%. This compares favourably to the benchmark rate of 4.82%. There was no loss of capital and sufficient liquidity, therefore, staff maintains that the objectives of the Investment Policy have been met.

BACKGROUND

The Halifax Regional Municipality Investment Policy (the Policy) was adopted by Council April 23, 2002 and was approved by the Minister of Service Nova Scotia and Municipal Relations on May 14, 2002. This Ministerial position was later reorganized and now has the title the Minister of Municipal Affairs and Housing (the Minister).

The mandate of the Investment Policy Advisory Committee (the Committee) is to recommend an investment

policy to Council as well as provide ongoing monitoring of investment activities as stated in Section A (Terms of Reference) of the *Investment Policy*. Following adoption and approval of the Policy, the activities of the Committee have shifted to a monitoring role as well as annual reviews of the Policy.

Amendments to the Policy, as recommended by the Committee were approved by Council and the Minister in 2005, 2007, 2008, 2010, 2017, 2019, 2022 and 2023. Reviews of the Policy by the Committee in 2012, 2014, 2015, 2020 and 2021 did not result in any recommended changes.

DISCUSSION

The primary focus of this report will be to report on compliance with the objectives of the Policy. The three objectives and three strategies of the Policy, stated in order of priority of importance, are as follows:

Objective:

1. Preservation of Capital
2. Liquidity
3. Competitive Return on Investments

Strategies:

1. Diversification of Investment Portfolio
2. Regular Review of Performance
3. Risk Management Approach

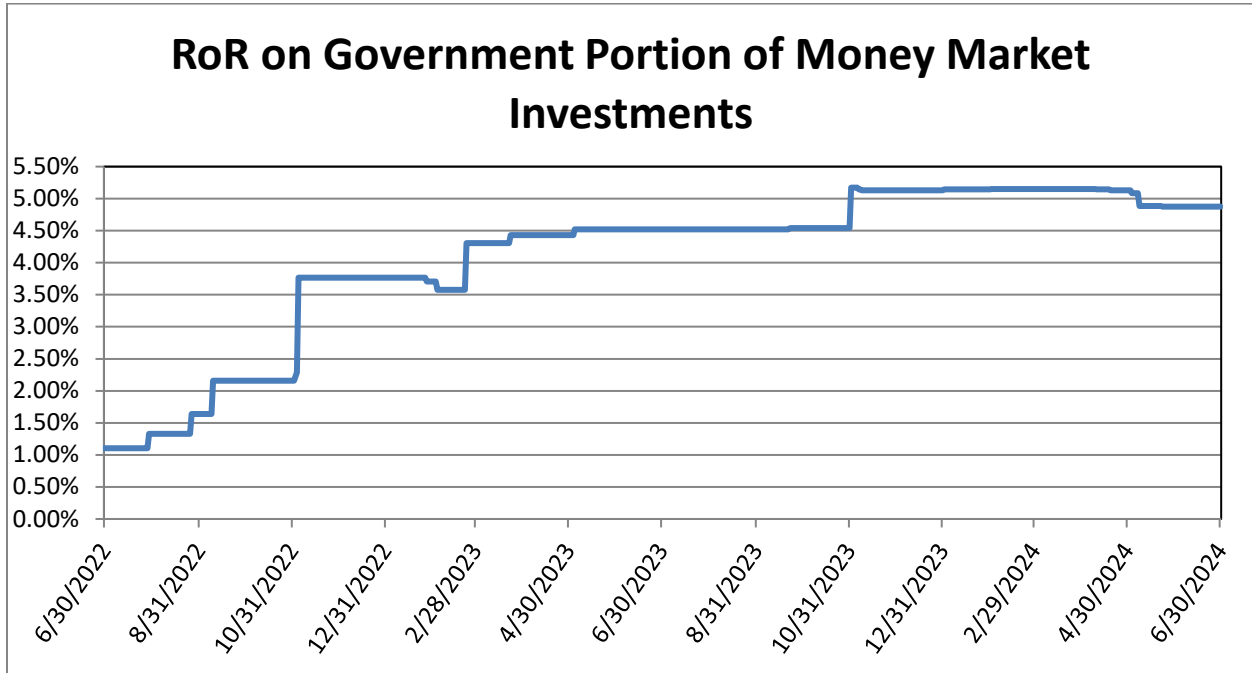
The Sector Weight schedule, used to validate portfolio diversification, is attached.

Overall Results

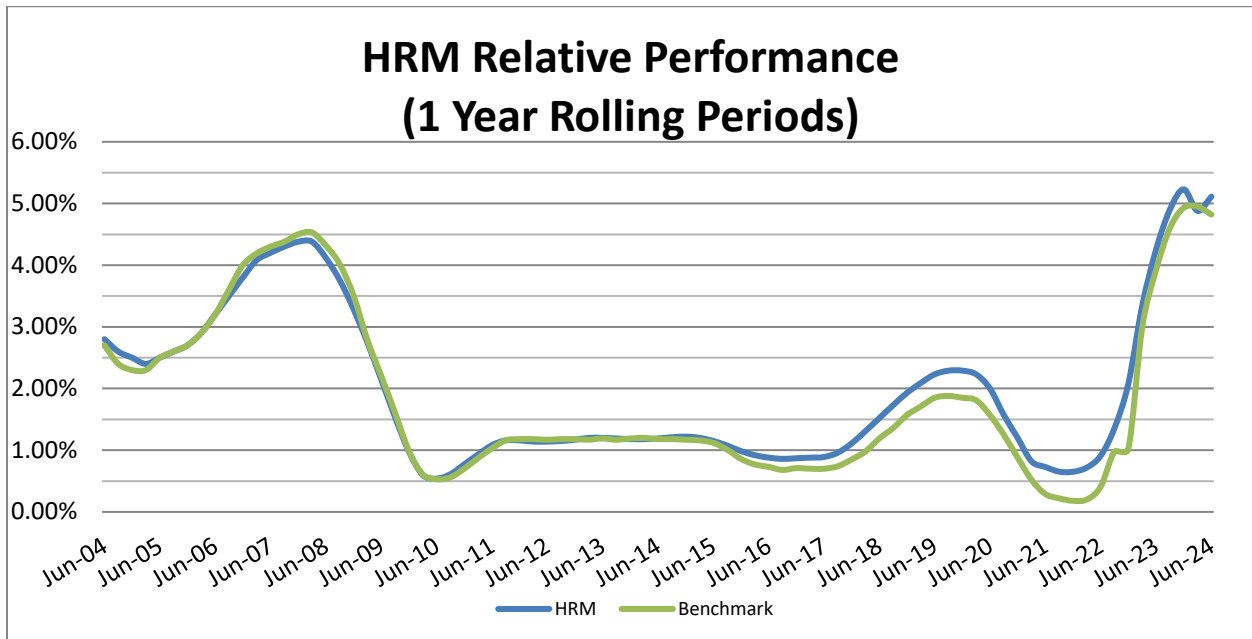
Operating fund investment income was \$6,098,899 for the three months ending June 30, 2024 versus a budgeted amount of \$4,700,000. The positive variance resulted from a higher rate of return than expected as well as higher cash balances over the reporting period. The portfolio investment income was \$12,306,503 including investment income for operating fund, trusts, reserves, and related entities. The actual rate of return for the quarter was 1.33% versus a projection of 1.18%. The rate of return for the 12 months ending June 30, 2024 was 5.11%.

As outlined in the Investment Policy and agreed by the Committee, the benchmark for portfolio performance is the average yield of the three-month Canadian T-bill over the reporting period. These investments primarily consist of Canadian government short-term instruments. For the period of April 1st, 2024 to June 30th, 2024, the benchmark is set at 4.82% while the one-year return on the HRM portfolio is 5.11%. The rate of return objective of the Investment Policy has been met for this quarter.

The following graph depicts the increase in the return on money market instruments over the past two years.



As shown in the graph below, over the longer term HRM investment performance closely matches the benchmark median with fee savings also accruing to HRM.



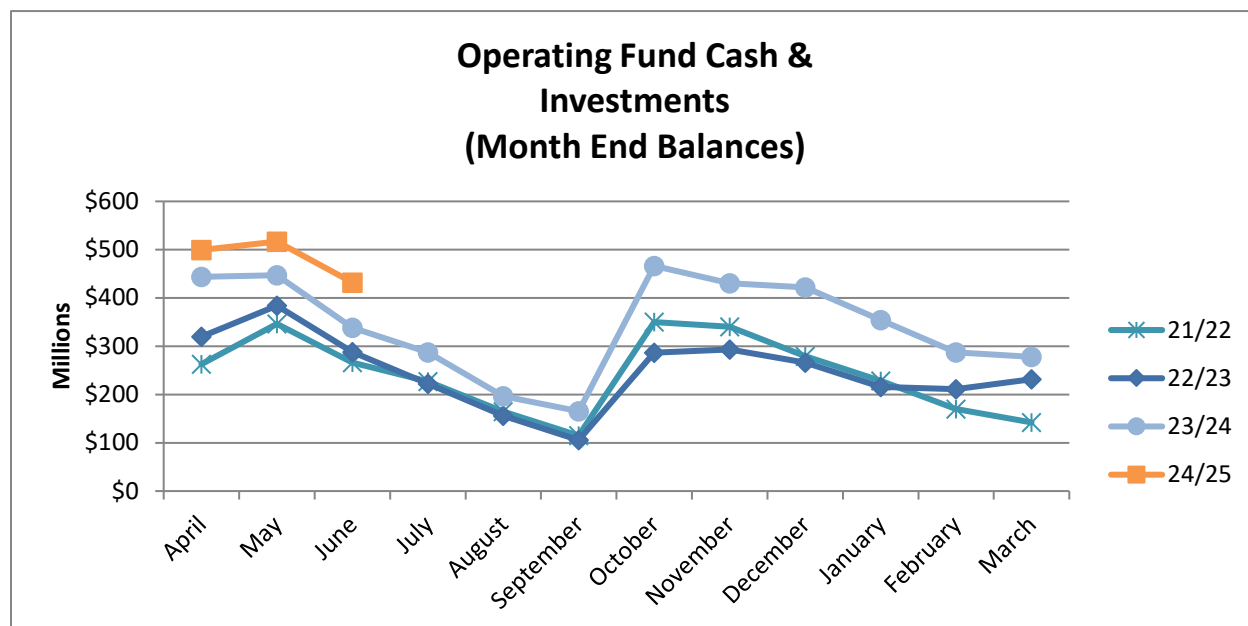
HRM Investment Activities

During the quarter, five money market investments were made during the quarter and two investments were carried over from the prior period for a total ending value of \$133,593,751, an average cost of \$19,084,822, and an original average term of 277 days. This compares to the same period last year when five investments were held at the end of the period at a cost of \$98,329,620 and an original term to maturity of 216 days.

One bond investment was made during the quarter with a face value of \$35,000,000, and an original term of 271 days and one bond matured in the quarter. This compares to the same period last year when three bond investments were held at the end of the period with a total face value of \$118,600,000 and an average term to maturity of two years.

Funds held in the investment bank accounts, including term deposits and GICs, totaled \$733,698,294 at the end of the quarter. This balance includes funds for related agencies such as Halifax Water, HRM reserve funds, as well as operating funds. The income from investment accounts provided a quarterly return of 1.41% for an annualized return of 5.63%. Using 4.95% as the proxy for the BA and BDN average annual yield for the quarter, the incremental income in the investment account was \$1,113,835 over BA's and BDN's.

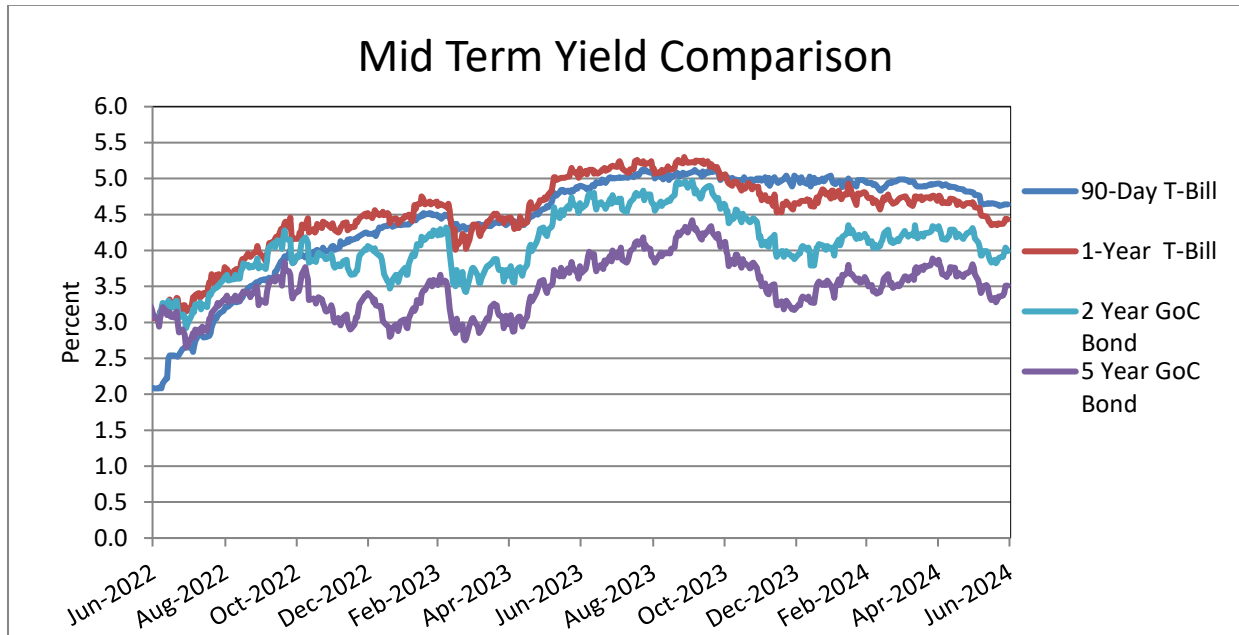
Cumulative incremental gross investment income from the 2007 policy change that expanded the non-government sector weight was \$7,262,191 including a \$681,789 increase during the reporting period. An additional increase of \$549,976 was realized over the reporting period due to the 2019 investment policy change to exclude operational cash requirements from the sector weights, providing a cumulative impact since April 2019 of \$4,492,865.



HRM Long Term Bond Pool

At the end of the quarter, the provincial bond segment of the portfolio had a face value of \$35,000,000 reflecting the addition of a bond purchase made during the quarter. This compares to the same period last year when there were three bond investments with total face value of \$118,600,000. The yield on this bond is 4.68% with a maturity date of February 5, 2025.

Government Sector Performance – June 2022 to June 2024



Subsequent to End of Reporting Quarter

On September 4, 2024, the Bank of Canada (BoC) lowered the overnight rate 25 bps to 4.25% as anticipated. The bank made its decision based on GDP growth of 2.1% in the second quarter, slightly above expectations. July's inflation measured by total CPI was 2.5%, the lowest seen since early 2021. The Governing Council remains cautious but current forecasts anticipate another rate cut at the next meeting.

Environmental, Social, and Governance (ESG) Monitoring & Reporting

As proposed by the Committee and approved by Council, Staff has incorporated ESG ratings of each counterparty in the financial institution component of the municipal portfolio. The monitoring process continues with this reporting period. S&P Global was selected as the rating agency for assessing ESG scores. Staff performed a counterparty review on July 10, 2024, revealing that ESG scores of all eligible counterparties were notably higher than the industry average. Throughout the review process, no significant upgrades or downgrades were identified for any of the listed counterparties. Additionally, staff was able to complete the purchase of a green bond during the quarter at a similar yield to non-green bond investments.

Outlook & Strategy

Staff continue to monitor guidance with respect to the BoC's overnight rate. Staff anticipate the investment bank accounts and GICs will continue to provide higher overall return when compared to instruments with similar risk. The strategy remains to maximize returns by investing short term surplus cash in high interest savings accounts, keeping in mind their liquidity adds a safety factor.

We continue to balance the portfolio with government sector instruments in the form of provincial treasury bills and bonds. This provides diversification of the portfolio while maintaining a suitable level of risk for the needs of treasury.

Policy Compliance

Objectives:

Preservation of Capital - There was no loss of capital during the quarter.

Liquidity - No overdraft charges were incurred, and sufficient cash was available to meet all requirements.

Competitive Return on Investments - The one-year rate of return for the portfolio was 5.11% before allowing for fees that could have been paid to an external management firm versus the benchmark of 4.82%. Staff maintains that the rate of return objective of the Investment Policy has been met.

Strategies:

Diversification of Investment Portfolio - Staff believe that diversification has been adequately maintained under the constraints of the Policy.

Regular Review of Performance - Performance data continues to be reported to the Investment Policy Advisory Committee.

Risk Management Approach - In implementing investment decisions, staff seeks a balance between the objectives of the Investment Policy and the risks inherent in markets to look to achieve an optimal rate of return.

FINANCIAL IMPLICATIONS

As discussed above, operating fund investment income for the three months ending June 30, 2024, was \$6,098,899 versus a budgeted amount of \$4,700,000 which resulted in a positive variance of \$1,398,899. The actual rate of return was 1.33% for the period.

RISK CONSIDERATION

No risk considerations were identified.

COMMUNITY ENGAGEMENT

The Treasurer's Report of Investment Activities is distributed quarterly to the Investment Policy Advisory Committee (IPAC) members with IPAC meetings scheduled semi-annually to coincide with the receipt of property taxes. The majority of members of this Committee (4 of 6) are volunteers from the general public. The Committee reports to the Audit and Finance Committee of Council on staff's compliance with the Investment Policy. In addition, the Committee conducts an annual review of the Investment Policy and makes recommendations for any changes considered appropriate.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

The Audit & Finance Standing Committee could refuse to approve the recommendation.

LEGISLATIVE AUTHORITY

Halifax Regional Municipality Charter, S.N.S. 2008, c. 39

121 (1) Funds in a sinking fund, capital reserve fund, utility depreciation fund or other fund of the Municipality must be

- (a) deposited in an interest bearing account at a bank doing business in the Province;
- (b) invested pursuant to an investment policy adopted by the Council and approved by the Minister;
or
- (c) invested in investments in which a trustee is permitted to invest pursuant to the Trustee Act.

(2) Income arising from the investment of a fund is part of that fund unless the Council otherwise provides.

(3) The Council may pledge any investments to the credit of the capital reserve fund as collateral security for a borrowing for a capital purpose.

ATTACHMENTS

Attachment 1 - Sector Weight Schedule @ June 30, 2024 (Schedule A)
Appendix A - Economic Statistics and Central Bank Actions
Appendix B - List of Eligible Investments
Appendix C - DBRS Rating Scale

A copy of this report can be obtained online at halifax.ca or by contacting the Office of the Municipal Clerk at 902.490.4210.

Report Prepared by: Vicki Robertson, CPA, Director of Revenue, Treasurer, Finance & Asset Management,
902.817.1479.

**Total Portfolio
Sector Weights @ June 30, 2024**

SCHEDULE A

| | Category Status | Cumulative Amount Invested @ Book Value | Guideline Limit | % | Limit Available | % |
|--|---|---|----------------------|-------------|----------------------|-------------|
| CASH & EQUIVALENTS | | | | | | |
| Federal Government & its Guarantees | Open | 0 | 1,029,390,172 | 100% | 1,029,390,172 | 100% |
| Federal Government | Open | 0 | | | | |
| Business Development Bank | Open | 0 | | | | |
| Canada Mortgage & Housing Corp. | Open | 0 | | | | |
| Canadian Wheat Board | Open | 0 | | | | |
| Export Development Canada | Open | 0 | | | | |
| Farm Credit Corp | Open | 0 | | | | |
| Provincial Governments & their Guarantees | R-1 Mid or Greater | 133,593,751 | 1,029,390,172 | 100% | 895,796,421 | 87% |
| Total Alberta (R-1 High) | Open | 46,445,480 | 257,347,543 | 25% | 210,902,063 | 20% |
| Alberta (R-1 High) | Open | 46,445,480 | | | | |
| Alberta Capital Finance Authority (R-1 High) | Open | 0 | | | | |
| Alberta Treasury Branches (R-1 High) | Open | 0 | | | | |
| British Columbia (R-1 High) | Open | 61,245,858 | 257,347,543 | 25% | 196,101,685 | 19% |
| Manitoba (R-1 Mid) | Open | 0 | 257,347,543 | 25% | 257,347,543 | 25% |
| New Brunswick (R-1 Mid) | Open | 0 | 257,347,543 | 25% | 257,347,543 | 25% |
| Nova Scotia (R-1 Mid) | Open | 0 | 257,347,543 | 25% | 257,347,543 | 25% |
| Ontario (R-1 Mid) | Open | 0 | 257,347,543 | 25% | 222,860,293 | 22% |
| Quebec (R-1 Mid) | Open | 25,902,413 | 257,347,543 | 25% | 231,445,130 | 22% |
| Quebec | | 25,902,413 | | | | |
| Financement Quebec | | 0 | | | | |
| Hydro Quebec | | 0 | | | | |
| Saskatchewan (R-1 High) | Open | 0 | 257,347,543 | 25% | 257,347,543 | 25% |
| Municipal Governments & their Guarantees* | R-1 Mid or Greater | 0 | 257,347,543 | 25% | 257,347,543 | 25% |
| Calgary (R-1 High) | Open | 0 | 102,939,017 | 10% | 102,939,017 | 10% |
| Financial Institutions & their Guarantees /Corporations | | 691,692,702 | 785,682,903 | | 93,990,202 | |
| | BA's Schedule A Canadian Banks R-1 | | | | | |
| Tier 1 - Financial Institutions & their Guarantees | Mid | 572,104,299 | | | | |
| Bank of Montreal (R-1 High) | Open | 194,616,353 | 205,878,034 | 20% | 11,261,681 | 1% |
| BMO - Instruments | | 0 | | | | |
| BMO - Account | | 194,616,353 | | | | |
| Bank of Nova Scotia (R-1 High) | Open | 54,611,610 | 205,878,034 | 20% | 151,266,424 | 15% |
| Bank of Nova Scotia Effective Cash | | 14,611,610 | | | | |
| Bank of Nova Scotia - Notice Account | | 40,000,000 | | | | |
| Canadian Imperial Bank of Commerce (R-1 High) | Open | 168,950,803 | 205,878,034 | 20% | 36,927,231 | 4% |
| CIBC - Instruments | | 40,000,000 | | | | |
| CIBC - Account | | 128,950,803 | | | | |
| Royal Bank (R-1 High) | Open | 53,925,445 | 205,878,034 | 20% | 151,952,590 | 15% |
| RBC - Instruments | | 30,000,000 | | | | |
| RBC IS | | 39 | | | | |
| RBC - Account | | 23,925,405 | | | | |
| Toronto Dominion (R-1 High) | Open | 100,000,087 | 205,878,034 | 20% | 105,877,947 | 10% |
| TD - Instruments | | 100,000,000 | | | | |
| TD - Account | | 87 | | | | |
| | | 0 | | | | |
| Tier 2 - Financial Institutions & Corporations | R-1 Mid/High*** | 119,588,403 | | | | |
| National Bank of Canada (R-1 Mid) | Open | 119,588,403 | 154,408,526 | 15% | 34,820,123 | 3% |
| National - Instruments | | 0 | | | | |
| National - Account | | 119,588,403 | | | | |
| Total Cash and Equivalents | | 825,286,453 | | | | |
| Federal Government & its Guarantees | | | | | | |
| Money Market | | 0 | 205,878,034 | 100% | 205,878,034 | 20% |
| Reserves - Bond Pool | | 0 | 205,878,034 | 100% | 205,878,034 | 20% |
| Provincial Government & their Guarantees | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Money Market | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Alberta | | 0 | 205,878,034 | 20% | 159,432,554 | 15% |
| Alberta | | 0 | | | | |
| Alberta Capital Finance Authority | | 0 | | | | |
| Alberta Treasury Branches | | 0 | | | | |
| British Columbia | | 0 | 205,878,034 | 20% | 144,632,176 | 14% |
| Manitoba | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| New Brunswick | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Nova Scotia | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Ontario | | 0 | 205,878,034 | 20% | 171,390,784 | 17% |
| Quebec | | 0 | 205,878,034 | 20% | 179,975,622 | 17% |
| Quebec | | 0 | | | | |
| Financement Quebec | | 0 | | | | |
| Hydro Quebec | | 0 | | | | |
| Saskatchewan | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Reserves - Bond Pool | | 34,487,250 | 205,878,034 | 20% | 171,390,784 | 17% |
| Alberta | | 0 | 205,878,034 | 20% | 159,432,554 | 15% |
| Alberta | | 0 | | | | |
| Alberta Capital Finance Authority | | 0 | | | | |
| Alberta Treasury Branches | | 0 | | | | |
| British Columbia | | 0 | 205,878,034 | 20% | 144,632,176 | 14% |
| Manitoba | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| New Brunswick | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Nova Scotia | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Ontario | | 34,487,250 | 205,878,034 | 20% | 171,390,784 | 17% |
| Quebec | | 0 | 205,878,034 | 20% | 179,975,622 | 17% |
| Quebec | | 0 | | | | |
| Financement Quebec | | 0 | | | | |
| Hydro Quebec | | 0 | | | | |
| Saskatchewan | | 0 | 205,878,034 | 20% | 205,878,034 | 20% |
| Total Fixed | | 34,487,250 | | | | |
| Equities | | | | | | |
| Total Equities | | 6,410 | | | | |
| Total Investments | | 859,780,113 | | | | |
| Interest Bearing Bank Accounts - O/S Cheque Coverage | | 42,000,000 * | | | | |
| Total Investments and O/S Cheques Coverage | | 901,780,113 | | | | |

Appendix A

| Economic Statistics | Canada | | | United States | | |
|--------------------------------------|--------|------|------|---------------|------|------|
| | Apr | May | Jun | Apr | May | Jun |
| Unemployment Rate | 6.1% | 6.2% | 6.4% | 3.9% | 4.0% | 4.1% |
| Jobs Created / (Lost) ('000's) | 91 | 27 | (1) | 108 | 216 | 179 |
| Core Inflation Rate (year over year) | 2.7% | 2.9% | 2.7% | 3.4% | 3.3% | 3.0% |

| Date | Central Bank | Central Bank Action |
|---------------|------------------------------------|---|
| July 26, 2023 | U.S. Federal Open Market Committee | Raised target range to 5.25% to 5.50% |
| Sep 6, 2023 | Bank of Canada | Maintained overnight rate at 5.00% |
| Sep 20, 2023 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| Oct 25, 2023 | Bank of Canada | Maintained overnight rate at 5.00% |
| Nov 1, 2023 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| Dec 6, 2023 | Bank of Canada | Maintained overnight rate at 5.00% |
| Dec 13, 2023 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| Jan 24, 2024 | Bank of Canada | Maintained overnight rate at 5.00% |
| Jan 31, 2024 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| Mar 6, 2024 | Bank of Canada | Maintained overnight rate at 5.00% |
| Mar 20, 2024 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| Apr 10, 2024 | Bank of Canada | Maintained overnight rate at 5.00% |
| May 1, 2024 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| June 5, 2024 | Bank of Canada | Lowered overnight rate to 4.75% |
| June 12, 2024 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| July 24, 2024 | Bank of Canada | Lowered overnight rate to 4.50% |
| July 31, 2024 | U.S. Federal Open Market Committee | Maintained target range at 5.25% to 5.50% |
| Sep 4, 2024 | Bank of Canada | Lowered overnight rate to 4.25% |
| Sep 18, 2024 | U.S. Federal Open Market Committee | Lowered target range to 4.75% to 5.00% |
| | | |

List of Eligible Investments

The Government of Canada & Its Guarantees:

Federal Government

Business Development Bank

Canada Mortgage & Housing Corporation

Canadian Wheat Board

Export Development Canada

Farm Credit Corporation

Provincial Governments & Their Guarantees:

The Province of Alberta & Its Guarantees

The Province of British Columbia & Its Guarantees

The Province of Manitoba & Its Guarantees

The Province of New Brunswick & Its Guarantees

The Province of Ontario & Its Guarantees

The Province of Quebec & Its Guarantees

The Province of Saskatchewan & Its Guarantees

The Province of Nova Scotia

Municipal Governments & Their Guarantees:

The Municipality of Calgary & Its Guarantees

Financial Institutions & Their Guarantees (Tier 1):

The Bank of Montreal & Its Guarantees

The Bank of Nova Scotia & Its Guarantees

Canadian Imperial Bank of Commerce & Its Guarantees

Royal Bank of Canada & Its Guarantees

Toronto Dominion Bank & Its Guarantees

Financial Institutions & Corporations (Tier 2):

National Bank of Canada

Dominion Bond Rating Service (DBRS) Rating Scale

R-1 (high)

Short-term debt rated R-1 (high) is of the highest credit quality and indicates an entity possessing unquestioned ability to repay current liabilities as they fall due. Entities rated in this category normally maintain strong liquidity positions, conservative debt levels, and profitability that is both stable and above average. Companies achieving an R-1 (high) rating are normally leaders in structurally sound industry segments with proven track records, sustainable positive future results, and no substantial qualifying negative factors. Given the extremely tough definition DBRS has established for an R-1 (high), few entities are strong enough to achieve this rating.

R-1 (middle)

Short-term debt rated R-1 (middle) is of superior credit quality and, in most cases, ratings in this category differ from R-1 (high) credits by only a small degree. Given the extremely tough definition DBRS has established for the R-1 (high) category, entities rated R-1 (middle) are also considered strong credits, and typically exemplify above average strength in key areas of consideration for the timely repayment of short-term liabilities.

R-1 (low)

Short-term debt rated R-1 (low) is of satisfactory credit quality. The overall strength and outlook for key liquidity, debt, and profitability ratios is not normally as favourable as with higher rating categories, but these considerations are still respectable. Any qualifying negative factors that exist are considered manageable, and the entity is normally of sufficient size to have some influence in its industry.