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Item No. 15.1.4
Halifax Regional Council
November 12, 2024

TO: Mayor Fillmore and Members of Halifax Regional Council

FROM: Cathie O'Toole, Chief Administrative Officer

DATE: November 5, 2024

SUBJECT: **Councillor Appointment to Federation of Canadian Municipalities Board of Directors**

ORIGIN

The requirement to fill a Councillor position on the Federation of Canadian Municipalities (FCM) Board of Directors.

EXECUTIVE SUMMARY

Halifax Regional Council has several Boards, Committees and Commissions on which members of Council serve in accordance with the Terms of Reference of those bodies. The current appointment to FCM's Board of Directors expired at the end of Council term, and a new appointment is required as outlined in this report.

RECOMMENDATION

It is recommended that Halifax Regional Council:

1. Suspend the rules of procedures under Schedule 6 of Administrative Order One, Executive Standing Committee Terms of Reference, requiring the Executive Standing Committee to review the nominations outlined in this report and make a recommendation to Regional Council;
2. Adopt the resolution as provided for in Attachment 1 of this report to endorse the Councillor, who received the most votes after a vote by secret ballot, to stand for election to the Federation of Canadian Municipality's Board of Directors for a term to June 2026, and
3. Assumes all costs associated with attending FCM's Board of Directors meetings.

BACKGROUND

In accordance with FCM's procedures, a separate resolution is required for an appointment to the FCM Board of Directors. This is to ensure there is Council approval and that the Council assumes all costs associated with attending FCM's Board of Director's meetings. Following appointment, the Clerk's Office provides a letter from the Clerk for the successful appointee to provide to FCM and notification of Council's motion is sent to FCM for confirmation.

DISCUSSION

An expression of interest form was issued from the Office of the Municipal Clerk to all Members of Council outlining available positions on various Boards, Committees and Commissions, with results outlined in the Discussion section of this report. In accordance with section 120 (3)(c) of Administrative Order One, *The Procedures of the Council Administrative Order*, “where more than the number required for the committee of Council stand for election, a vote shall be taken by secret ballot.”

FCM has one (1) Board Position for Halifax Regional Municipality Representative for a term to June 2026. The following Councillors have expressed interest:

Meeting Body	Councillor Expression of Interest 1st or 2nd Choice	Councillor Expression of Interest 3rd+ Choice
Federation of Canadian Municipalities Board of Directors	<ul style="list-style-type: none">• Councillor Deagle Gammon• Councillor Cuttell• Councillor Gillis	<ul style="list-style-type: none">• Councillor Purdy• Councillor Hinch

FINANCIAL IMPLICATIONS

No financial implications.

RISK CONSIDERATION

A delay in considering and making this appointment could result in the appointee missing FCM related meetings, some of which are scheduled for the week of November 18, 2024.

COMMUNITY ENGAGEMENT

No community engagement was required.

ENVIRONMENTAL IMPLICATIONS

No environmental implications were identified.

ALTERNATIVES

A delay in appointments is not recommended as FCM related meetings are scheduled to commence the week of November 18, 2024.

1. Regional Council may consider different names than listed in the discussion section of the report if:
 - (a) a Councillor who has expressed interest in serving on FCM may also remove their name from consideration at the meeting; or
 - (b) there are nominations from the floor, with a mover and seconder.
2. Regional Council could amend the motion to select a different term length for the appointment. FCM is requesting a minimum term until June of the following year as outlined in Attachment 1;

however, it can be a different term. Staff has recommended June 2026 to mirror the two-year appointment length similar to other appointments and align with the FCM Annual Conference held in June.

LEGISLATIVE AUTHORITY

Administrative Order One – *The Procedures of the Council Administrative Order:*

4 (2) Notwithstanding subsection (1), any one or more of the rules of procedures contained herein except for sections 5 and 41 and subsections 12(5) and 59(3) may be suspended by Council, Committee of the Whole, Community Council or a Standing Committee by the affirmative vote of two-thirds (2/3rds) of the Members present and voting.

119. A report with recommendations for nomination and appointment shall be brought forward to the appropriate nominating or appointing body in accordance with the HRM Charter, the Public Appointment Policy and Terms of Reference adopted by the Council.

Administrative Order One – *The Procedures of the Council Administrative Order*, Schedule 6 Executive Standing Committee Terms of Reference:

4. The Executive Standing Committee shall act as the Membership Selection Committee of the Council with a mandate to function as the nomination committee for appointment to Boards and Committees, including at large nomination to Standing Committees, except as delegated to other Standing Committees by the Council

ATTACHMENTS

1. Federation of Canadian Municipalities Resolution

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**FEDERATION OF CANADIAN MUNICIPALITIES –
ELECTION TO THE BOARD OF DIRECTORS**

WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of member municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the united voice required to carry the municipal message to the federal government; and

WHEREAS FCM's Annual General Meeting (AGM) is held in conjunction with the Annual Conference and Trade Show, followed by the election of FCM's Board of Directors;

BE IT RESOLVED that Council of the Halifax Regional Municipality endorse **(INSERT NAME OF ELECTED OFFICIAL)** to stand for election on FCM's Board of Directors for the period starting in November, 2024 and ending **(INDICATE MONTH & YEAR OF END DATE - must be at minimum until June of the following year)**; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with **(INSERT NAME OF ELECTED OFFICIAL)** attending FCM's Board of Directors meetings.